

CHARLES COUNTY FIRE/EMS SCHOLARSHIP PROGRAM

TO: Fire/EMS Scholarship Applicant

DATE: January 1, 2010

Enclosed you will find a brochure outlining the Charles County Fire and Rescue Scholarship criteria, a **sample** Surety Bond Agreement (this does NOT get filled out now), and an application form.

If you are interested in applying for this scholarship, please submit the following to the Charles County Board of Fire and Rescue Commission, Attention: Mr. Ronnie Burns 8765 Lowell Road Pomfret, MD 20675 or Westlake Fire Station #12 7000 St. Florian Drive Waldorf MD 20603,

Due Dates: Spring Semester 2010 due January 3, 2010
Mini-Summer Semester 2010 due May 22, 2010
Fall Semester 2010 due August 1, 2010
Mini-Winter Semester 2010 due November 6, 2010.

1. Completed application form.
2. A copy of your acceptance letter into your college and a copy of your acceptance into the clinical portion of your studies (if applicable).
3. **An un-opened original of your educational transcripts including your latest semester grades AND your cumulative grade point average.**

NO FAXES COPIES WILL BE ACCEPTED. The Scholarship Committee will review the information and make recommendations to the Charles County Board of Fire and Rescue Commission for approval. You will receive a letter informing you of your status.

If you have any questions concerning this program, please contact Ronnie Burns at (240) 375-8353. Thank you for your interest in the Charles County Fire/EMS Scholarship Program.

**Charles County Fire/EMS
Scholarship Program**



Sponsored By:

**Charles County Fire & EMS Association
and
Length of Service Award Program
PO Box 2150
La Plata, Maryland 20646
(301) 609-3430, Fax – (301) 609-3410
www.charlescounty.org**

Scholarship Committee

Samuel Graves
Charles County Commissioner

Samuel Y. Bowling
Board of Fire & Rescue Representative

Glenn O'Neil
LOSAP Representative

Thomas Edwards
Fire Association Representative

William Wedding
EMS Representative

Charles County Fire/EMS Scholarship

A program of scholarships for courses leading to the certificate, diploma, or other evidence of qualification required for graduation from a recognized educational facility, was established by the Charles County Commissioners, pursuant to the Public Local Laws of Charles County, Chapter 114, Section 114-1. Funds for this scholarship program are provided by the County Length of Service Award Program (LOSAP).

What is the Criteria?

Scholarships under this section shall be awarded to persons:

- Who are entering into college and a resident of Charles County;
- Who apply to the Charles County Board of Fire & Rescue Commission, at such time and in a manner to be determined and announced by the Charles County Board of Fire & Rescue Commission;
- Whose applications are reviewed and favorably recommended by a Scholarship Committee appointed by the Charles County Commissioners;
- Who are selected by the Charles County Board of Fire & Rescue Commission after such review and recommendation by the Scholarship Committee on basis of demonstrated aptitude, interest and ability, and cumulative grade point average of "C" or better;
- Who are attending a college or university in Maryland, Virginia or the District of Columbia. Consideration will be given for students taking courses over the Internet; and
- Who furnish surety bonds to the Charles County Commissioners, in such amount and with such surety as the Commissioners may determine.

The condition of the bonds shall be that the applicant, provided he/she completes the course of study for which the scholarship is awarded, participates with his/her Department of Fire & EMS in Charles County for a period not less than two years.

What are the Scholarship Amounts?

\$1,000 per Semester (Spring and Fall Only)

\$500 per Mini-Semesters (Mini-Summer and Mini-Winter)

Where Can I Work to Fulfill My Obligations?

- For the semester in which you are registered, at a County Fire/EMS department assigned 24 hours, EMT class is ½ hours of the class.
- Serving for two (2) years following your graduation, the Fire/EMS stations that you were sponsored by.

How Do I Apply?

Complete the scholarship application, and attach your sealed transcript from your college or high school which includes your latest semester grade point average (GPA). Mail the completed application to:

Charles County Fire and EMS Scholarship
Attention: Ronnie Burns
8765 Lowell Road
Pomfret, MD 20675
or
Westlake Fire Station #12
7000 St. Florian Drive
Waldorf, Maryland 20603

You may also drop off your application in person to the Westlake Fire Department at the same address. No faxes will be accepted.

Where Can I Get An Application?

Applications are available by the beginning of February each year and can be picked up at any County Fire or EMS station or print from ccvfireems.org. You may also call (240) 375-8353 to have an application mailed to you.

When Are Applications Due?

Applications are due by either hand delivery or postmarked by the close of business (4:30 p.m.) on; Spring Semester 2010 due January 3, 2010, Mini-Summer Semester 2009 due May 22, 2009, and Mini-Winter Semester 2009 due November 6, 2009.

What if I Do Not Fulfill My Requirement?

Should the applicant not complete the course of study or fulfill the two-year activity with a Charles County Volunteer Fire/EMS Department requirement as specified, he/she shall be required to pay to the County a sum of money equal to the total dollar amount of the funds expended by the County in connection with said scholarship within a period of two years from date of original receipt..

Charles County Fire/EMS Scholarship Program

Fire/EMS Scholarships Available:

Charles County Board of Fire and Rescue Commission Fire/EMS Scholarships are available interested parties that must meet the following criteria:

1. Must be entering into college and a resident of Charles County.
2. You must sign a surety bond which says that you will volunteer in Charles County at one of the designated places (Fire or EMS Department) for a period of two years upon completion of your course of studies.
3. You must be attending school in Maryland, Virginia or D.C. Considerations will be given for students taking courses over the Internet.
4. Priority is given to re-applicants.
5. One of the deciding factors for students meeting the requirements will be the student's cumulative grade point average. The number of scholarships awarded will be based on various factors, including: funding, number of applicants meeting the criteria, applicant's GPA, etc.
6. Must agree to provide 24 hours of service per month at a Fire/EMS Department in Charles County as assigned during each semester.
7. Scholarship amount is determined as follows:

\$1,000 per Spring and Fall Semester
\$500 per Mini-Summer and Mini-Winter Semester

Please contact Mr. Ronnie Burns at 301- 375-8353 for details, information and an application. Deadline for submitting applications for Fall Semester 2009 due July 17, 2009, Spring Semester 2010 due November 20, 2009, Mini-Summer Semester due May 22, 2009, and Mini-Winter Semester due November 6, 2009. **No faxed copies of applications accepted.** Students must submit an original un-opened transcript which includes their current semester grades and cumulative GPA, with their applications.

Charles County Board of Fire and Rescue Commission Fire / EMS Scholarship Application

Name:		Date of Application:
Address:		
Phone # (Home)	Work:	S.S. #
Semester you're applying for:		
Educational Experience		
High School:		Years attended:
Special courses and/or higher education, if any:		
In what field are you interested?		
Have you applied to a college or university?		
Have you been accepted to the college or university?		
Name of School?		
Address of School:		
FIRE/EMS Experience		
What department do you currently volunteer in?		
How long have you been a volunteer in this department?		
Do you have prior Fire/EMS experience, if so, where?		
I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if awarded this scholarship, falsified statements or omission of facts on this application shall be grounds for forfeiting the scholarship.		
Date Signed:		Signature of Applicant:

Please attach ORIGINAL grades/transcripts to this application. Grades must show cumulative GPA. If you will not have your grades by deadline, please call Ronnie Burns at (301) 375-8353.

Guidelines for Charles County Fire and EMS Scholarship Extended Education Scholarship

A program of scholarships for courses leading to the certificate, diploma, or other evidence of qualifications required for graduation from a recognized educational facility has been established by Charles County pursuant to Public Local Laws of Charles County, Chapter 114, Section 114-1.

Scholarships under this section shall be awarded to those persons who are (1) residents of Charles County; and must be entering into college; (2) who make application to the Charles County Board of Fire and Rescue Commission, at such time and places and in a manner to be determined and announced by the Charles County Board of Fire and Rescue Commission; (3) whose applications are reviewed and favorably recommended by a Scholarship Committee appointed by the County Commissioners; (4) who are selected by the Charles County Board of Fire and Rescue Commission after such review and recommendation by the scholarship committee on the basis of demonstrated aptitude, interest and ability, financial need, and cumulative grade point average; and (5) who furnish surety bonds to the County Commissioners of Charles County, in such amount and with such surety as the Commissioners may determine, the condition of the bonds shall be that the applicant, provided he/she completes the course of study for which the scholarship is awarded, participates in his/her Fire and/or EMS Department in Charles County for a period of not less than two years. In addition, the applicant shall agree to provide 24 hours a month during the semester at an assigned station between the hours of 4:00 a.m. and 4:00 p.m. Should the applicant not complete the course of study or fulfill the requirements as specified, he/she shall be required to pay to the County a sum of money equal to the total dollar amount of the funds expended by the County in connection with said scholarship on such terms and conditions to which the County might hereinafter agree. The Scholarship Committee shall include a County Commissioner, Board of Fire and Rescue Member, Representative of Finance Department, Charles County Government, Member of the Fire Association, and Member of EMS Association. All members of this committee shall be full-time residents of Charles County and shall serve for four-year terms.

AWARDS. Scholarships shall be awarded under this section for study at any accredited institution within Maryland, Virginia or the District of Columbia, offering courses of instruction in the scholarship holder's field of study. The number of scholarships shall be recommended by the Scholarship Committee to the Charles County Board of Fire and Rescue Commission who shall make the final determination of the number approved for each calendar year. The recipient of said scholarship shall be required to resubmit an application and original grades for each year the scholarship is requested by the individual and determination shall be made at that time by the Committee/Board of Fire and Rescue Commission for renewal.

STUDENT AGREEMENT
(Charles County Fire and EMS Scholarship)

THIS AGREEMENT is entered into this _____ day of _____, 20 __, effective as of _____, 20 __, by and between Charles County, Maryland, hereinafter referred to as “County” and _____, hereinafter referred to as “Student.”

IN CONSIDERATION of the premises contained herein and the promises each to the other made, the parties do agree as follows:

ARTICLE I – CATEGORY OF WORK AND SERVICES

The Student shall assume the duties as assigned by the Supervisor. The duties and job description of each position assigned in a station are attached hereto and incorporated herein.

ARTICLE II – PLACEMENT

The Student will be placed in a station that requires staffing. The Student agrees to provide 24 hours per month preferably between the hours of 4:00 a.m. and 4:00 p.m., Monday through Friday for the semester in which they are enrolled. Each applicant will be reviewed on an individual basis as to the hours they will be assigned to insure we do not interfere with the students’ ability to attend school.

Students are responsible for submitting hours they provided. Credits due the Student hereunder will be monitored upon the submission to the Charles County Department of Emergency Services. Statements shall also contain the following information:

- a) Place at which services were performed.
- b) The number of this Agreement.
- c) Signed by Supervisor.

ARTICLE III – TERM

Notwithstanding any other provisions of this Agreement or other document to the contrary, the Student may terminate this Agreement at any time upon written notice, however, the Student may be subject to forfeiture of funds for the tuition program for which they have been placed.

CHARLES COUNTY, MARYLAND

STUDENT

Chief’s Signature

Student Signature

Chief’s Printed Name

Student Printed Name

Date

Date

AGREEMENT

This Agreement made this _____ day of _____, 20__, by and between _____ (student), hereinafter referred to as recipient, and the Charles County Board of Fire and Rescue, hereinafter referred to as Board.

WHEREAS, _____ has applied to the Charles County Board of Fire and Rescue, for a scholarship authorized under Section 76 of the Code of Public Laws of Charles County, as amended; and

WHEREAS, _____ has been awarded a scholarship by the County conditioned upon participating as an active volunteer County Fire/EMS member with the department in which the person serves for a period of two (2) years following the completion and graduation for which the scholarship was granted; and

WHEREAS, the recipient has agreed to the aforesaid condition and to that end this Agreement is executed;

NOW, THEREFORE, this Agreement witnesseth that for and in consideration of the sum of one dollar (\$1.00), the granting of the aforesaid scholarship, and other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereby agree as follows:

1. That _____ agrees to the conditions as outlined in paragraph numbered 2 and 3 of this Agreement.
2. The condition of said surety bond shall be that the applicant, provided he or she completed the course of study for which the scholarship is awarded, participate in his or her Fire & EMS Department in Charles County for a period of time that equates to not less than two (2) years following completion of such course of study. This participation shall be at the Department of Fire or EMS within Charles County, Maryland.
3. That if _____ does not participate in the Fire/EMS Department for a period of two (2) years following the completion and graduation, the recipient shall pay to the County a sum of money equal to the total dollar amount of funds expended by the County in connection with said scholarship on such terms and conditions to which the County might hereinafter agree.
4. This agreement is good for the duration of the scholarship or any extension to the scholarship.
5. Recipient must adhere to all the guidelines.

Witness the hands and seals of the parties hereto.

_____ (SEAL)

Witness:

_____ Signature

STATE OF MARYLAND: CHARLES COUNTY TO WIT:

Before me this _____ day of _____, 20____, personally appeared
_____ to be known to be the individuals described in and who executed
the foregoing Agreement and they acknowledged to me that they executed the same.

_____ Notary Public

My Commission Expires: _____ (DATE)

**Fire/EMS Scholarship
Volunteer Work**

Station:

Volunteer Name:

Month:

Date	Work	Hours

Volunteer Signature

Chief/Designated Signature